

Part 2: Financial Assessment – To be completed by the Parent/Carer

Please note that it is your responsibility to declare **all household income**. Failure to do so may result in a delay in your application or disqualification of your application

	Person 1	Person 2
Surname		
First name (s)		
Relationship to Learner		
Telephone		
Are you Employed? (If yes please provide P60 for the period ending April 2017)		

Please tick (✓) the relevant boxes to indicate the benefit(s) you receive.

	Person 1	Person 2
Attendance Allowance		
Carers Allowance		
Child Benefit		
Child Tax Credit		
Council Tax Benefit		
Disability Living Allowance		
Employment Support Allowance		
Grants or Bursaries		
Housing Benefit		
Incapacity Benefit		
Income Support		
Independent Living Fund		
Jobseekers Allowance		
PIP – Personal Independence Payment		
Working Tax Credit		
Other Income – Please Specify		

Evidence

Evidence is required for all income you have declared in the above sections. Entitlement/Award letters are required for **ALL** benefits and must be dated within the last 3 month, a P60 is required if you are employed, photocopies are acceptable.

Failure to provide this information will result in the application being rejected.

Declaration

I declare that the information that I have provided on this form is correct and complete. If the household financial situation changes I will notify the school as soon as possible. I understand that any misrepresentation may invalidate the application and lead to prosecution.

Signed: _____

Print Name : _____

Date : _____



Appendix 2

16-19 Bursary Fund Application Form 2017-18

Eligibility – please tick appropriate box

STUDENT NAME: _____

Vulnerable Bursary	<input type="checkbox"/>	<ul style="list-style-type: none"> Those young people who receive income support/universal credit Care Leavers or young people who are looked after children Disabled young people in receipt of both Employment Support Allowance and Disability Living Allowance/PIP
Discretionary Bursary	<input type="checkbox"/>	<ul style="list-style-type: none"> Young people facing financial barriers to participate in further education. Agreed standards of behavior and attendance should be met.
Both	<input type="checkbox"/>	<ul style="list-style-type: none"> Young people who qualify for the Vulnerable Bursary but who require extra assistance with the cost of participating in learning.

Assistance Requested	Assistance Granted
Travel: Please give details of busses needed to get to school including number of busses and cost.	<input type="checkbox"/>
Meals: Are you eligible for Free School Meals:	<input type="checkbox"/>
Clothing: Please give details of any uniform / clothing that is required for placements/activities.	<input type="checkbox"/>
Equipment: Please give details of any equipment that is required for your course/subjects.	<input type="checkbox"/>
Any Other: Please give details of any other information that you feel is relevant for your application.	<input type="checkbox"/>

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FOR OFFICE USE ONLY:

Signed: _____

Date: _____

Name: _____

Position: _____



16-19 Bursary Fund Declaration Form

2017 - 18

Learner Declaration

- I declare that the information on this form is true and accurate to the best of my knowledge. I have made this claim for a Bursary payment, fully aware that any false statements can lead to withdrawal/refusal of any financial support and may lead to me being prosecuted.
- I understand that if I refuse to provide information which may be relevant to my claim, the application will not be accepted.
- I understand that monies I receive under the Bursary Scheme will be paid on condition of standards of attendance and behaviour, as explained in the Bursary Fund - Information for Learners.
- I will attend regularly and complete the course for which my bursary is supporting me.
- When changes to my household financial circumstances occur (which may result in changes to my claim), I confirm I will notify my provider (Wickersley School and Sports College) immediately.
- I will notify my provider immediately with any changes to my Bank/Building Society details.
- I understand that monies I receive under the Bursary Scheme have been awarded to provide me with financial support to allow me to continue in learning, and if I leave learning all financial support will stop.
- I understand that I do not have an automatic entitlement to Bursary payments, and all payments are based on the information I have provided.
- I am clear that the Bursary payments I receive are to provide me with the means to remain in learning and are to be used for items such as: books, equipment, travel costs, meals, additional costs, i.e. trips, miscellaneous course costs.
- I understand I have the right to appeal if I disagree with the outcome of my Bursary Application. This appeal should be made to my provider.

I confirm I have read the '16-19 Bursary Information' which is available on the Wickersley School Website.

Signed: _____

Print Name: _____

Date: _____