WICKERSLEY
SCHOOL & SPORTS COLLEGE
POLICIES

ADMISSIONS POLICY (Sixth Form)
Wickersley Admissions Policy For Sixth Form

For Entry in the Academic Year 2019 - 2020

The Admission policy below refers only to entry in September 2019 for our sixth form students.

Wickersley School is an academy and therefore is its own admissions authority.

Students must be aged between 16 and 18 on 31 August 2019. Applications for students outside that age group will be considered according to the individual circumstances of the case; details should be supplied in writing to the Sixth Form office.

The minimum qualification for entry into the Sixth Form is 5 4 grades including Maths and English. There are specific entry requirements for some of our option subjects (see point i) onwards below). A student’s suitability for their chosen subjects will also be taken into account, even if they meet the 5 4 grades threshold.

Final sixth form numbers will vary depending on combination of courses, availability of spaces.

Applicants will need to have a proven record of good or excellent effort and attendance in Year 11 in order to qualify for a place, verified by a suitable reference.

Application Process for Internal and External Applicants

To apply, the applicant should complete the on line application form on the UCASprogress site. Students are entitled to apply in their own right. All application forms must be completed and returned by 23rd Feb 2019. Competition for places is strong, and late applications might not be considered. Paper applications can be acquired if necessary and submitted to the sixth form office.

An applicant who is a looked after child or a previously looked after child will be offered a place before other applicants, conditional upon them meeting the admission criteria. Applications made under this criterion must be accompanied by details of circumstance and professionally supported evidence (e.g. from a social worker).

Places will be offered depending on the following criteria:

i) Applicants will assessed on their estimated GCSE grades and a judgement will be made at interview.

ii) Students who meet our entry requirements will be invited for an interview where they can discuss their option choices

iii) All conditional offers will be made subject to adequate references. References will be sought for both internal and external students.

iv) For all sciences, a 7 in the relevant science, or at least an 7 in Additional Science, is required. At least a grade 4 in Maths is also required. A further entry test will be set in the first week of the course in September, this will be taken into account in assessing a student’s suitability for the course.

v) For the BTEC Science course a minimum of a 4 grade at GCSE science, core or triple, is required

vi) For Mathematics, a minimum of a 7 at GCSE Mathematics is required. A further entry test will be set in the first week of the course in September, this will be taken into account in assessing a student’s suitability for the course.

vii) For Further Mathematics, a minimum of a grade 8 at GCSE Mathematics is required, as well as evidence of success beyond GCSE. A further entry test will be set in the first week of the
course in September, this will be taken into account in assessing a student’s suitability for
the course.

viii) For English literature and language, a minimum of a 6 is required.
ix) For Economics a minimum of a 6 in Maths is required.
x) For Psychology a minimum of a 5 in Maths and English is required.
xii) For RS, History, Sociology, Business, Film a minimum of a 5 in English is required.
xiiii) For Geography a minimum of a 5 in English and Maths is required.
xiv) For Music a grade 5 in an instrument is required.
xv) For all creative subjects including Fine Art, D & T and Graphics a minimum of a 5 in another
creative GCSE is required.
xvi) For Computer science a minimum of a 5 in Maths is required.
xvii) For Applied Science a minimum of a 4 in science is required.
xviii) A student who does not achieve a grade 4 in their Maths and/or their English GCSE will be
required to resit these GCSEs as a condition of their offer. We recommend that students
who achieve a grade 4 resit Maths or English to secure a grade 5 during their time at Sixth
Form.

If your current school does not offer one of these courses, please contact us for further advice.

All students will be expected to register for their studies by the 3rd September with evidence of
GCSE grades. We will be unable to accept any applications for entry after the 24th September 2019
for studying in that academic year.

Any student who has registered with another academic provider for post 16 study who wishes to
transfer their study to WSSC must gain confirmation from the provider in writing that they are no
longer on roll before the 24th September. We will be unable to register late registration students
until we have received this confirmation.

The final deadline for Year 12 students swapping subjects is the 28th September.

**Progression from Year 12 to Year 13**

Wickersley sixth form expects students to attend lessons regularly. In order to progress from Year
12 into Year 13 students need to have a good record for effort and have maintained a minimum of
92% attendance, unless in exceptional circumstances. Students whose subject attendance is below
92% will not be entered for their exams, unless under exceptional circumstances. Students will be
reviewed on an individual basis, and the decision made in one case will set a precedent for
another. Certain subjects might have additional progression criteria – e.g. having achieved a
minimum level in mock exams at the end of Year 12.

Readmission to Wickersley Sixth Form for students who do not meet the above criteria is allowed
only in exceptional circumstances such as:
- Serious problems beyond the student’s control have severely disrupted his/her work. A student in
  this position would be re-enrolled on the most appropriate course.
- The student has attended and worked well (above 90% attendance and good effort)
  but chose an inappropriate combination of subjects.

**Attendance and Exam entry in Year 13**

Regular attendance at timetabled lessons is vital, and students whose subject attendance in Year 13
falls below 92% will not be entered for examinations except in exceptional circumstances (as above).
**Children with an EHCP (Statement of Special Educational Needs)**

Please contact your SEND case worker or Local Authority for further information regarding the transition to Sixth Form. Young people have the right to request that Wickersley is named in their EHC plan if, after consultation with Wickersley Sixth Form, the young person’s age, ability, aptitude and SEND is compatible with the resources available.

**Appeals**

Parents / Carers and students are able to appeal jointly or separately against a decision refusing a student admission and, where they appeal separately, the appeals will be heard together by the appeals panel which will comprise of an independent clerk, and at least 3 people from the following categories:

a) lay people (someone without personal experience in the management of any school or provision of education in any school (except as a school governor or in another voluntary capacity));

b) people who have experience in education, who are acquainted with educational conditions in the local authority area, or who are parents of registered pupils at our school.

Our appeals process will follow the admissions code from DfE as set out in point 3.2 to 3.9. The appeals process will allow appellants at least 20 days from the date of notification that their application was unsuccessful to prepare and lodge their written appeal and ensure that appellants receive at least 10 school days’ notice of the appeal hearing and includes reasonable deadlines for appellants to submit additional evidence, for admission authorities to submit their evidence, and for the clerk to send appeal papers to the panel and parties and ensure that decision letters are sent within five school days of the hearing.

An appeal would need to be put in writing to the local authority.